

**Humboldt County Rodeo Board
Agricultural District #3 - Regular Meeting
February 12, 2020**

Board Members Present: Kent Maher, Dale Owen, Dave Louk and Tom Brown

Board Members Absent: Fergus Laughridge, Chris Bengoa and Becky Hill

Staff Present: Kim Petersen, Gailynn Sam and Darrel Field

Others Present: None

CALL TO ORDER

Kent called the meeting to order at 5:34 p.m. at the Winnemucca Convention Center, West Hall.

PUBLIC COMMENT

There were no comments; no public was present at the meeting.

MINUTES CORRECTION - APPROVAL

Dale moved to approve the January 8, 2020 minutes as submitted. The motion passed unanimously.

CORRESPONDENCE REVIEW

None

WINNEMUCCA EVENTS COMPLEX (WEC)

- a. Introduction of new employee, Gailynn Sam

Kim introduced Gailynn Sam as the new Administrative Clerk at the Winnemucca Events Complex.

No action was taken.

- b. Approval of surplus equipment list

Kim presented a list of items that staff has identified as no longer necessary for public use. He notes that this list is incomplete and that we are working to identify additional items.

The board asked that staff return with a complete list at the next meeting.

No action was taken.

EVENTS UPDATES, REPORTS AND SCHEDULING

- a. Ranch Hand Rodeo

Kim presented a map of the suggested Ranch Hand Rodeo layout including traffic and parking areas.

Kim also notes that we have purchased software to allow on-line stall and RV space reservations. He notes that it is working well for our purposes.

No action was taken.

b. Nevada Standard Bred racing proposal

Kim reports that he is working with a promoter who is interested in bringing a horse race to our facility. He comments that there are infrastructure barriers to the event including removing the race rail around the track, moving the new shop and gaming approval of pari-mutuel betting.

No action was taken

c. Request by Claire Buchanan to conduct a horse sale on June 12 & 13, 2020

The motion was made to authorize Claire Buchanan to conduct a women's only horse sale on June 12-13, 2020 in connection with her previously scheduled event with the stipulations that: (1) the approval is for one-time only; (2) the holding of such event in the future is contingent upon a determination that the 2020 event did not, as determined by the Ag District #3 Board, have any negative impact on events sponsored by Ag District #3; and, (3) the stipulations of this motion and all standard conditions will be included in the event contract between the Winnemucca Events Complex and Claire Buchanan. Motion carried unanimously.

2019 - 2020 BUDGET REVIEW – MODIFICATION

Kim presented the budget. At 58% elapsed time, tax revenue is at 69%, Fairgrounds revenues are at 107% and Fairgrounds expenses are at 48%. Event Center revenue is at 66% and Event Center expenses are at 58%.

Kim notes that Service and Supply accounts are high as is the Water and Sewer account, but bottom line revenues to expenses are within normal limits.

Kent advised that City Water & Sewer expenses will increase after the 1st of July, 2020.

No action was taken.

2020 - 2021 PROPOSED BUDGET & CAPITAL ITEMS.

Kim reports that we were able to purchase a slightly used tractor at a huge discount in the current budget. He also notes that our Capital Budget for 2019 – 2020 is currently over by \$93,254.71 due to the tractor and the skid-steer that were not included in our current budget.

He notes that we may need to forgo other items in the current budget cycle.

No action was taken.

VOUCHERS – EXPENDITURES APPROVAL

Dale moved to approve the outstanding vouchers consisting of:
\$20,664.02 for Ag District #3 through February 12, 2020
\$5,375.67 for the Indoor Event Center through February 12, 2020

The motion passed unanimously with Kent abstaining on items from Communication Creations because his spouse owns and operates the business.

FAIRGROUNDS REPAIRS AND MAINTENANCE

Kim reports that the piston seal on the Event Center elevator is leaking and will cost about \$7500 to replace. He is working to postpone repair until the next budget cycle by asking staff to frequently check hydraulic fluid levels. He notes that the elevator is heavily used by vendors during the Ranch Hand Rodeo event.

Kim reports that the Event Center roof is leaking again due to the panels not being installed properly. He is working to get a quote to correct the problem.

No action was taken.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

No information, proposals and or requests were brought to the board.

PUBLIC COMMENT

There were no comments; no public was present at the meeting.

ADJOURNMENT

Dale moved to adjourn the meeting at 6:25 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field, Secretary