

**Humboldt County Rodeo Board  
Agricultural District #3 – Regular Meeting  
December 13, 2023**

**Board Members Present in Person:** Kent Maher, Chis Bengoa, Dale Owen. Fergus Laughridge and Becky Hill

**Board Members Present via Teleconference or Videoconference:** Ginny Hawkins

**Board Members Absent:** Dave Louk and Tom Brown

**Staff Present in Person:** Kim Petersen and Darrel Field

**Staff Absent:** Charlene Fetterly

**Others Present in Person:** None

**Others Present via Teleconference or Videoconference:** None

**CALL TO ORDER**

Kent called the meeting to order at 5:31 pm.

**PUBLIC COMMENT**

No public comment was presented at the meeting.

**MINUTES CORRECTION - APPROVAL**

Dale moved to approve the minutes of November 8, 2023 as submitted.

The motion passed unanimously.

**EVENTS UPDATES, REPORTS AND SCHEDULING**

- a. Ranch Hand Rodeo – Ranch Hand of the year.

Dale moved to honor Suzanne Montero as the 2024 Ranch Hand of the Year and Frosty Tipton as an alternate should Suzanne decline.

The motion passed unanimously with Becky abstaining due to her relationship with one of the nominees.

**WINNEMUCCA EVENTS COMPLEX (WEC)**

- a. Review and approval of proposal to update WEC sign

Kim presented two proposals, one from Yesco at \$48,000 and one from Nevada Advertising at \$44,000 or \$41,800 if pre-paid. He comments that each sign company is competent and there is very little difference in the proposed finished product.

Fergus moved to accept the proposal of Nevada Advertising, the lowest bidder, of \$44,000 or \$41,800 if prepaid, contingent on County approval.

The motion passed unanimously.

b. Discussion of contestant health concerns policy.

Kim comments that during our last Ranch Hand Rodeo, Ag District #3 member and event promoter, Tom Brown asked that a contestant be prevented from competing due to health concerns. The contestant was removed in spite of his boisterous protest.

Consensus of the board is that the particular case was probably the correct decision but they resist a written policy since none of them are qualified to diagnose fit competitors. The board asked that language be added to our events where we reserve the right to refuse competitors.

Kim and Kent volunteered to check and revise, if necessary, Ranch Hand Rodeo Entry Forms.

No action was taken.

## **2023 - 2024 BUDGET REVIEW – MODIFICATION**

Kim presented the budget report as of 12/12/23. At approximately 50% of elapsed time, tax revenue is at 35.66% and room tax revenue is at 25.00%.

Ag District #3 revenue is at 79.72%, wage and benefit expenses are at 43.78%, service and supply expenses are at 24.72% and capital outlay is at 46.33%.

Event Center revenue is at 39.24%, wage and benefit expenses are at 36.23%, and services and supplies are at 30.88%.

Kim commented that a few expenses are a bit high but the budget is on track.

No action was taken.

## **VOUCHERS – EXPENDITURES APPROVAL**

Fergus moved to approve the outstanding vouchers consisting of the following:  
\$23,171.68 for Ag District #3 through December 1, 2023  
\$16,994.16 for the Event Center through December 1, 2023

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

**INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS**

Kim presented reports detailing completed capital projects. As of today, we have completed the following:

\$28,000 out of a \$45,000 budget for Grandstand Deck Retrofit & Seal

\$40,000 out of a \$68,000 budget for a used 2000 Gallon Water Truck

\$60,247 out of a \$67,000 budget for 3 UTV Side x Side with full cab and heater

\$50,180 out of a \$50,000 budget for 10' x 10' Interlocking Stall Mats for Concrete Box Stalls

\$12,910 less \$4500 paid by TCJL not in the budget to Retro-fit the Tri-County Fair Junior Livestock Show panels.

Kim listed status of incomplete projects:

\$45,000 approved by the board this evening for an electronic message center at the Maverik entrance

\$46,000 for Big Circulation Fans in the Pavilion is out for proposals.

We are currently preparing a request for proposal for Safety / Security LED Lighting Retrofit Phase II. The budget for this project is \$65,000.

We are currently working on layout design and a request for proposal for the \$65,000 Portable Bucking Chute budget.

As of this date we have spent \$267,000 of our \$511,000 capital budget.

Kim asked the board for ideas for next year's capital budget.

Becky asked the Director to research exhaust fan options for the Pavilion and the Event Center.

Becky suggested bolstering the cat walk in the main arena.

Kim commented that redoing the main arena would be a good capital project since the structures and bucking chutes have been in use for many years.

Kim reports that he is working on estimates for more electrical and lights in the box stalls. He notes that many customers want fans for their animals in the heat of the summer.

Becky asked how the vacuum trailer is working.

Kim notes that they work great with the mats since we are not vacuuming up rocks after we installed the mats.

Dale asked if the one trailer is enough.

Kim replied that one is enough for now.

No action was taken.

**PUBLIC COMMENT**

No public comment was presented at the end of the meeting.

**ADJOURNMENT**

Dale moved to adjourn the meeting at 6:15 pm. The motion passed unanimously.

Respectfully submitted,

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Darrel Field, Secretary