

**Humboldt County Rodeo Board
Agricultural District #3 – Regular Meeting
February 8, 2023**

Board Members Present in Person: Kent Maher, Dale Owen, Becky Hill, Tom Brown, Ginny Hawkins and Fergus Laughridge

Board Members Present via Teleconference or Videoconference: None

Board Members Absent: Chris Bengoa and Dave Louk

Staff Present in Person: Kim Petersen, Charlene Fetterly and Darrel Field

Others Present via Teleconference or Videoconference: None

CALL TO ORDER

Kent called the meeting to order at 5:36 pm.

PUBLIC COMMENT

No public comment was presented at the meeting.

MINUTES CORRECTION - APPROVAL

Fergus moved to approve the minutes of January 11, 2023

The motion passed unanimously.

EVENTS UPDATES, REPORTS AND SCHEDULING

a. Ranch Hand Rodeo

Kim reports that plans for the rodeo and ancillary events are on schedule. We currently have full teams for both Ladies performance on Friday and the main performance on Saturday and Sunday. We also have over 50 horses consigned and 80 dogs in the dog trials event. Kim comments that our posters will go out tomorrow.

No action was taken

b. Labor Day Rodeo – Review, acceptance or rejection of request for proposal

Kim reports that we are receiving calls from stock contractors and should be receiving bids for the rodeo soon.

No action was taken.

WINNEMUCCA EVENTS COMPLEX (WEC)

Kim reports that we are having problems with the new event center arena lights purchased by WCVA. He notes that Wedco is working to fix the problems. At this time we have about 5 out of 47 lights which are not working correctly.

No action was taken.

2022 - 2023 BUDGET REVIEW – MODIFICATION

Kim presented the 2022-2023 budget including transaction posted through February 8, 2023. At about 65% of elapsed time; Tax revenues are at 57.45%. Ag District #3 revenues are at 79.36%; wage expenses are at 47.22%; service and supplies are at 70.92% and capital outlay is at 70.53%. Event Center revenue is at 102.73%; wage expenses are at 66.17%; service and supplies are at 65.16% and there are currently no numbers for capital outlay.

Fergus asked about the contributions item in the budget.

Kim notes that this is the donation to the Tri-County Fair and Labor Day Rodeo.

No action was taken

2023 – 2024 PROPOSED CAPITAL PROJECTS

Kim presented a prioritized list of projects for review including the following:

1. An unknown amount to retrofit and paint the grandstand. He comments that the boards are rotting away from the I beam frame. He notes that Magana Construction is working on a bid.
2. \$75,000 for a used water truck. Kim notes that our current equipment is old and overused.
3. \$60,000 for Grandstand and arena track lighting. Kim comments that more light in the main arena and around the track is needed.
4. \$75,000 for a used dump truck. Kim comments that we need better equipment in order to maintain our facilities.
5. \$38,000 for a new ½ ton pickup. Kim notes that our current equipment is old and overused.
6. \$25,000 for a side by side UTV. Kim notes that we need this second side by side for stall management and campground spaces. Kim notes that he may be able to get two Cashman golf carts for the same amount. These carts do have lights and safety features missing on our current golf cart.
7. \$5,000 for a parking lot paint striper. Kim notes that cost savings will pay for the equipment at the first use. He also notes that having the stripper will allow us to more clearly denote campground spaces during larger events. Ginny notes that the Model T may have one that Kim could borrow.
8. \$50,000 for rubber stall mats in the concrete box stalls. Kim comments that adding mats will help staff to prepare stalls more quickly.

9. \$65,000 for safety and security lighting retrofit for the Pavilion and Event Center. Kim comments that recent lighting upgrades have greatly improved lighting at the events complex and is interested in continuing to upgrade facility lights.
10. \$45,000 to install an electronic sign at the Maverik entrance. This would give us more flexibility to advertise events at the Events Complex.
11. \$46,000 to install large fans in the Pavilion like we have in the Event Center.
12. An unknown amount to install a sprinkler system for the trees on Fairgrounds Drive. Kim comments that the current system is not ideal for the trees or for saving water.
13. \$5,000 for a new flag pole at the Event Center. Kim notes that our current flag pole is not usable in its current state.
14. \$65,000 for new portable bucking chutes. Kim comments that the board asked to upgrade existing bucking chutes at a prior meeting. The price is for Prefert chutes.
15. An unknown amount to cover the warm up arena on the east side of the Pavilion.
16. \$125,000 for a wall around A-1 towing. Many people have commented on the unsightly wrecking yard near our facility.
17. An unknown amount to replace the Junior Livestock Barn. Kim comments that he is working with a committee who notes that the show has outgrown their current facility. He would like to work with the committee so that we can also schedule events at the facility when not in use by the Junior Livestock committee.
18. An unknown amount to upgrade Exhibit Hall restrooms to ADA compliant.
19. \$310,000 for the Breezeway / Tie-up arena

Becky notes that the catwalk behind the outdoor arena always shakes when walked on.

Kim comments that we can handle the catwalk but it always has a bit of a shake.

Dale asked about adding electricity in the concrete box stalls so that patrons could plug in a fan to keep their animals cool.

Kim will get a price and add the item to the list.

Dale asked about grading the dirt on the east side of the pavilion to improve drainage.

Kim replied that Hunewil says it would be easy enough to add a catch basin in this area.

Fergus moved to authorize staff to get bids for the topics discussed so that we can present our capital projects list to the commissioners.

The motion passed unanimously.

VOUCHERS – EXPENDITURES APPROVAL

Fergus moved to approve the outstanding vouchers consisting of the following:
\$28,459.56 for Ag District #3 through February 6, 2023

\$11,060.20 for the Event Center through February 6, 2023

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

No items were presented at the meeting.

PUBLIC COMMENT

No public comment was presented at the meeting.

ADJOURNMENT

Dale moved to adjourn the meeting at 6:20 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field, Secretary