

WINNEMUCCA CONVENTION & VISITORS AUTHORITY  
Meeting Minutes – Special Meeting  
April 2, 2024  
Winnemucca Convention Center  
50 West Winnemucca Boulevard  
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

*Convention and Visitors Authority Board Officials Present:*

Brian Stone, in-person	Chair and Hotel Representative
John Arant, in-person	Vice Chair and Business Representative
Terry Boyle, in-person	Treasurer and Motel Representative
Theresa Mavity, in-person	City Representative
Ron Cerri, in-person	County Representative
Kent Maher, in-person	Board Counsel

*Convention and Visitors Authority Board Officials Absent:*

Kendall Swensen	Board Administrator
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*Staff Members Present:*

Kim Petersen, in-person	Director
Shanna Dangel, in-person	Administrative Clerk

*Staff Members Absent:*

None

*Others Present:*

Kirk Sheeley, in-person	Cumming Group
Herb Ross, in-person	Winners Inn & Casino

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 1:37 pm, the board members in attendance constituted a quorum.

2. PUBLIC COMMENT

No public comment.

3. MEETING NOTICE REPORT

Board Chair Stone reported that the meeting notice and agenda were posted by staff prior to 9:00 am Thursday, March 28, 2024, at the Convention Center West Hall (the place of the meeting), the Convention Center East Hall, online at [notice.nv.gov](http://notice.nv.gov), online at [winnemucca.com](http://winnemucca.com), and online at [humboldtcountynv.gov](http://humboldtcountynv.gov). No persons have requested mailed notice during the past six months.

**No action taken.**

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the board agreed, and

**Theresa Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or to directly restrict the formation, operation, or expansion of a business. Motion carried, 5-0.**

5. GENERAL BUSINESS

(5.1) Cumming Group/TSK, Joe Mackie (East) Hall exterior renovation project for the demo and removal of all existing exterior marquee, lighting, and architectural accents and the install of new LED signage, new metal studs, waterproofing, EIFS system, aluminum storefront entrances, electrical panels and circuits,

review of bid proposals, discussion of project scope and cost and whether to impose some or all deductive alternates to the scope of the work, and possible approval or rejection of bid(s) received.

Kirk Sheeley, Cumming Group Senior Project Manager, presented information regarding the bid solicitation process and bid opening on March 28, 2024. Several potential bidders were contacted and only one bid was submitted by MGM Construction for \$3,972,200. Sheeley explained that approval (from the City) must be obtained for access to the East Hall across a portion of the Nixon lawn area and NV Energy will need to reroute power for the downtown area during construction. The signage is listed as a deductible line item, The bid that was submitted is 2% over the projected cost at the inception of the project. John Arant asked how soon the contractor will be able to begin work. Sheeley indicated that bonds, insurance and licenses must be procured before a notice to proceed is issued and the typical time frame is two weeks. It is anticipated the work could begin by the middle of May. The signage, locations, and sign dimensions and the three deductible bid items were explained. Director Petersen said that eliminating the large sign (deductible item #1--on the side facing Melarkey Street) to save money is advisable. Brian Stone agreed. The eight smaller LED signs (deductible #3—at street level on the sides facing Winnemucca Boulevard and Bridge Street ) brought up concerns about vandalism due to their easily accessible location, maintenance and their effectiveness for messaging purposes. After discussion, the board was in agreement the best course is to remove deductible items #1 and #3, and leave in the bid the ribbon sign (deductible item #2—on the three sides of the building facing Melarkey Street, Winnemucca Boulevard and Bridge Street).

**Brian Stone moved to award the bid, less deductible alternate #1 and deductible alternate #3, for the East Hall exterior renovation project to MGM Construction, Inc. for the amount of \$3,292,640. Motion carried 5-0**

**6. PUBLIC COMMENT**

No public comment.

**7. ADJOURNMENT**

**John Arant moved to adjourn the meeting at 2:43 pm. Motion carried, 5-0.**

Respectfully submitted,

Shanna Dangel  
Administrative Clerk

**APPROVED:** May 22, 2024

**VOTE:** WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

**AYES:** Stone, Arant, Boyle, Mavity, Cerri

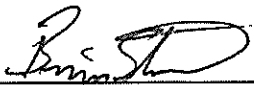
**NAYS:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

  
\_\_\_\_\_  
Brian Stone, Chair

  
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Shanna Dangel, Administrative Clerk