

Winnemucca Convention & Visitors Authority

50 West Winnemucca Boulevard
Winnemucca, NV 89445
(775) 623-5071

Return White Copy

Retain Yellow Copy

Date Received

OPERATOR'S MONTHLY ROOM LICENSE TAX RETURN

INSTRUCTIONS - Rules and Regulations Are Stated on Reverse of Duplicate Copy

Date of Deposit

Taxes are due on the 1st of the month after collection and are delinquent after the 25th of the month.

A penalty of 10% plus 1.5% interest per month will be applied if not paid by the 25th of the month.

1. Enter total number of paid units rented for the month stated above. (Total Room Days)	
2. Enter total number of complimentary rooms days. (Total Complimentary Days)	
3. Enter your gross rental revenue.	\$

ADDITIONS

4. Enter any adjusted revenue for prior month. (Attach Explanation)	\$
5. Add lines 3 and 4.	THIS IS YOUR TOTAL REVENUE \$

DEDUCTIONS

6. Deduct refunds paid by you this month. (Attach Explanation)	\$
7. Deduct any adjusted rental revenue for prior months. (Attach Explanation)	\$
8. Enter total of Lines 6 and 7.	\$
9. Deduct Line 8 from Line 5.	THIS IS YOUR TAXABLE AMOUNT \$
10. Enter 12% of Line 9.	THIS IS YOUR TAX \$
11. Enter the amount of any penalty advice you have received from the Board.	THIS IS YOUR PENALTY \$
12. Add Lines 10 and 11.	THIS IS THE AMOUNT OF YOUR REMITTANCE \$

Please make your check payable to the **WINNEMUCCA CONVENTION & VISITORS AUTHORITY**.

Mail to 50 W. Winnemucca Blvd., Winnemucca, NV 89445 to be received by the 25th day of the month immediately following the month you are reporting.

IMPORTANT: If ownership has changed during the month you are reporting, please attach explanation.

The undersigned hereby certifies that the above and foregoing report is a true and correct statement of rental income received and tax collected under and pursuant to applicable ordinances by the above named establishment for the period covered by this return.

TAX

PENALTY

INTEREST

TOTAL

(SIGNED) _____ (Title) _____ (Date) _____